

WOODLAND PARK COMMUNITY GROUP
Registered Charity No. 1089740

ANNUAL GENERAL MEETING 2023-24
Saturday 16 November 2024 at 11am
St Leonards Church meeting room, Bursledon

MINUTES

Present: Trustees - Lin Essaye, Alan Mather, Rachel Porter, Eric Reed, Tony Osmond,

In attendance: Liz Reed, Aileen Wood (supporter)

1 CHAIR'S WELCOME & OPENING REMARKS

The Chair, Lin Essaye opened the meeting by thanking everyone for attending and also thanked St Leonards Church for the use of their meeting room, and Liz Reed for providing refreshments. Lin expressed the view that this year had been a good year for the Group and we should be proud of ourselves with the achievements made.

2 APOLOGIES received from Steve Porter – the Group send him our best wishes and hope for a speedy recovery.

3 MINUTES OF 2022-2023 AGM

The minutes were agreed unanimously as being a correct record.

Proposed Lin Essaye Seconded Rachel Porter

3.1 Matters arising from the Minutes - None

4 ANNUAL REPORT June 2023- June 2024

The Hon. Secretary, Eric Reed, presented the Annual Report, which gave brief introduction to how Woodland Park was established over 20 years ago. Tony Osmond is one of the original founders and we thank him for his continued support. The present trustees took over in 2017 and Eric also put out a plea for more people to join us. We have been fortunate to have additional volunteers helping us on work days but generally people do not want to be involved with committee work or meetings. We have held extra work parties this year which has been beneficial to getting more tasks done. The glade area has improved ditching as it has been extremely wet this year.

4.1 Matters arising from Annual Report:

Tony commented that the glade was always wet and historically trees have tended to slip downhill. He also asked if we are able to keep Japanese knotweed under control and Eric said we have been quite successful with eradicating this.

Lin commented that we should congratulate ourselves on successful closure of BROWAPG account and receiving transfer of their funds. Also the taking over of Scene magazine deliveries which will boost our income.

Eric thanked Lin for her perseverance with Grant applications. Improvement of footpaths is underway (funding and progress to be reported on at next year's AGM).

Eric was thanked for his Report.

Proposal to accept the Annual Report

Proposed Alan Mather Seconded Tony Osmond

5 ANNUAL ACCOUNTS - 2023-2024

The Hon Treasurer, Alan Mather presented the accounts for financial year 26 June 2023 - 25 June 2024. Total income for the year has been £5,150 and expenditure £593.

Alan thanked David Chun for £600 donation in July 2023.

Other income is £80 every two months for Scene magazine deliveries.

The transfer of funds from BROWAPG has allowed us to apply for grant funds from EBC.

Expenditure includes purchase of bird boxes; payment for boardwalk repairs carried out by Eastleigh Mens Shed; hire of room for AGM, and annual insurance.

It was agreed to again contribute £25 to the Church for use of the Meeting room for AGM.

Alan was thanked for his work as Treasurer.

Proposal to accept the Annual Accounts

Proposed Eric Reed Seconded Rachel Porter

6 ELECTION OF TRUSTEES/MANAGEMENT COMMITTEE: (no fewer than 6 and not more than 12)

All existing Trustees Lin Essaye, Tony Osmond, Steve Porter, Rachel Porter, Eric Reed and Alan Mather were willing to continue.

7 ELECTION OF OFFICERS:-

7.1 CHAIR:	Lin Essaye	Proposed Eric	Seconded Tony
VICE CHAIR:	Steve Porter	Proposed Lin	Seconded Eric
HON SECRETARY:	Eric Reed	Proposed Alan	Seconded Rachel
HON TREASURER:	Alan Mather	Proposed Lin	Seconded Eric

7.2 Other Roles:

Web Administrator: Steve Porter

Facebook Administrator: Alan Mather

Woodland Park Maintenance Co-ordinator: Eric Reed

Minute Secretary: Liz Reed

Voted en bloc

8 APPOINTMENT OF MANDATE SIGNATORIES:

Continue with existing signatories - Lin Essaye (Chair), Eric Reed (Hon. Secretary), Alan Mather (Hon. Treasurer).

Proposed Rachel Porter Seconded Tony Osmond

9 PROGRAMME OF QUARTERLY MEETINGS/WORKDAYS FOR 2025

Provisional dates for 2025:- 1st Saturday of month as follows:

1 March 7 June 6 September 6 December

Extra workdays planned for 5 July 2 August 4 October

10 AGREED ACTIONS FOR 2024:

- 1 Improve the boardwalk. Apply for grant to enable this.
- 2 Improve the glade area.
- 3 Get advice for tree planting.
- 4 Make more use of social media.

11. AOB - None

There being no further business, the meeting was closed at 12.30 and the Chair thanked all for coming.

Signed

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